

Capital Repair & Improvements

<u>Between</u>	<u>Requirements</u>	<u>Depreciation</u>
\$ - - \$ 2,499	No prior approval	Expense on Annual Report
\$ 2,500 - \$ 7,499	No prior approval **	5 Years
\$ 7,500 - Over	Prior Approval Required **	Per Useful Life Chart

Oil Tank and Roof Repairs

<u>Between</u>	<u>Requirements</u>	<u>Depreciation</u>
\$ - - \$ 2,499	No prior approval	Expense on Annual Report
\$ 2,500 - Over	Prior Approval Required **	10 years - Roof 20 years - Oil Tank

** 3 Bids must be obtained for ALL Capital Improvements over \$2,500
All Improvements are subject to audit, 20% reduction for non-compliance

All Emergencies Over \$2,500

Providers can receive immediate approval to begin projects for EMERGENCY cases over the telephone (Paula Pfistner 860-424-5666) before submitting the paperwork for final approval.

Capital Improvement Planning

Effective 10-01-2006

- * Repetitive annual costs, in excess of \$7,500, found during desk review, will be disallowed
- * For example, large projects expanding over multiple months and expensed monthly will be treated as a "single" capital improvement and will require the normal capital improvement request process, such as

Painting a house room by room

will be handled in the same manner as

Painting entire house at one time